

<b>Position</b>	Groundskeeper
<b>Date effective</b>	August 2018
<b>Conditions</b>	Lutheran Services (Qld) Aged Care Enterprise Agreement 2017 Support Worker Level 2

**Who we are:**

Lutheran Services is a respected not-for-profit organisation providing services in the fields of aged care, disability, family support, youth support and chaplaincy in Queensland. Lutheran Services provides quality and contemporary support and accommodation for older people, youth and their families, people living with disability or mental illness, and families experiencing domestic violence and hardship.

**Our philosophy and vision**

Lutheran Services exists to serve. Delivering the best in service, care and accommodation while making a meaningful contribution to communities is at the core of what we do.

**Our values**

- Offering grace and hope
- Delivering faithful service
- Respecting the dignity of the people we serve
- Fostering a committed and innovative culture
- Securing a sustainable future

**Operating environment**

This position is located in Kingaroy at the Orana Lutheran Services, a respected not-for-profit organisation. Orana is the largest aged care complex in the South Burnett and has 94 care places, including a dementia wing, as well as independent living units and home care packages in the community.

**Purpose of the role**

To cultivate and ensure upkeep of the gardens and grounds of Orana Lutheran Services.

**Reporting relationships**

The Groundskeeper reports to the Service Manager.

**Qualifications/Experience***Essential*

- Possess a qualification in horticulture or similar
- Previous experience in commercial grounds keeping
- Strong customer service skills
- Australia Federal Police Clearance
- Australian Drivers License

**Legislative/policy requirements**

All employees must have a current National Police check and will be required to provide proof of working rights. The incumbent will be required to provide medical information relevant to this position by submitting to a pre-employment medical and be deemed fit by Lutheran Services Chief Medical Officer.

**Roles and responsibilities**

Within the policies established by Lutheran Services and working in collaboration with relevant managers and employees, the occupant of this position will:

- Maintain the gardens and grounds within the service as directed;
- Ensure equipment and garden materials are utilised in a responsible and safe manner;
- Undertake day to day operations of the maintenance department in line with schedule of works;
- Undertake projects and grounds and maintenance works as directed;
- Liaise with external professionals including contractors and trades staff as required; and
- Monitor supplies of chemicals and equipment.

<p>NOTE: This position statement is not intended to be all-inclusive. Employees may perform other related duties as negotiated to meet the ongoing needs of the organisation.</p>
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