



POSITION DESCRIPTION

Position Title	Enrolled Nurse (EN/EEN)
Conditions	<i>Lutheran Services (Qld) Aged Care Enterprise Agreement 2017. Enrolled Nurse Level 1/2</i>
Reports To	This position reports to the Care Manager and Registered Nurse
Positions Reporting to this Position	Assistants in Nursing will report to the Enrolled Nurse in pursuit of maintaining resident care.
Effective Date	October 2018

Main Purpose / Primary Objective	This role is responsible for assisting in the provision of resident care as well as administering medications to residents.
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Key Accountabilities

Within the policies established by Lutheran Services and working in collaboration with relevant managers and employees, the occupant of this position will:

- Administer medication (within scope of practice) to residents;
- Assist with direct resident care;
- Participate in the assessment, planning, implementation and evaluation of resident support as directed and in conjunction with the Registered Nurse;
- Collect and report data and complete assessments to assist with the formation of nursing care plans and funding submissions for each resident;
- Establish and maintain collaborative relationships within the service and also members of the external health care team.

Key Relationships/ Interactions	<i>Service Manager, Care Manager, Care staff (RNs, ENS etc), Residents and their families and Support Centre staff</i>
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Position Requirements	<ul style="list-style-type: none">• Current AHPRA Registration (Division 2)• Demonstrated experience in an Aged Care environment• Intermediate computer literacy• Current First Aid Certificate (highly desirable)• Current Australian Driver's License
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Culture	<p>At Lutheran Services promote a culture that supports high and ethical performance. Our leadership team, believes a high performance culture that is characterised by:</p> <ul style="list-style-type: none"> ▪ a learning and growing environment ▪ a high achievement orientation ▪ a sharing environment - information, resources, ideas and goodwill ▪ commitment to being the best we can be ▪ humility, fairness and openness in how we go about our work. <p>All within the context of acting in the best interests of Lutheran Services, and working in accordance with our Values.</p>
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Legislative/policy requirements	<p>All employees must have a current National Police check and will be required to provide proof of working rights. The incumbent will be required to provide medical information relevant to this position by submitting to a pre-employment medical and be deemed fit by Lutheran Services Chief Medical Officer.</p>
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Prepared By	<i>Date</i>	/ /
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We certify that the content of this position description is accurate:

Incumbent's Signature	<i>Date</i>	/ /
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Manager's Signature	<i>Date</i>	/ /
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