



<b>POSITION TITLE</b>	<b>Talent Coordinator – Female Programs</b>
<b>AWARD LEVEL</b>	<b>Clerical and Administrative Grade 6</b>
<b>REVIEW DATE</b>	14 December 2018

<b>SANFL VISION</b>
<b>Healthier, more connected lives through the enjoyment of footy.</b>

<b>SANFL VALUES</b>
<p><b>Authentic</b> – We are genuine in our actions, behaviours and conversations.</p> <p><b>Team First</b>- We collaborate, communicate, share knowledge. We care for and support each other.</p> <p><b>Progressive</b>- We strive for continual improvement. We are open-minded and adaptable. We are inclusive and actively seek diversity.</p> <p><b>Fun</b>- We are passionate and enjoy what we do. We celebrate success.</p>

<b>KEY OBJECTIVES</b>
<ul style="list-style-type: none"> <li>• Support the SANFL State Academy Programs through strong relationships with SANFL clubs and their staff to implement talent pathway programs for U15 and U17 age groups.</li> <li>• Provide high levels of communication between talented SANFL club players and state U16 and U18 teams.</li> <li>• Provide administrative support to the U16 and U18 state teams.</li> <li>• Provide talent pathway education to female players through our stakeholders in the Football community and education system and provide a link to SANFL talent programs.</li> </ul>

<b>KEY RESPONSIBILITIES</b>		
<b>Responsibility</b>	<b>Objective</b>	<b>Performance Measure</b>
State Academy U18 and Central Allies (SA/NT)	<ul style="list-style-type: none"> <li>▪ Administrative support of the State Academy Program</li> <li>▪ Maintain database of player contact information</li> <li>▪ Train and support players in their use of the Smartabase application</li> <li>▪ Book venues for training/camps throughout program</li> <li>▪ Provide and maintain football and medical equipment for coaches, players and officials</li> <li>▪ Order and provide relevant uniforms to players and officials</li> <li>▪ Attend National Championships and assist team and support staff (both SA and Allies)</li> <li>▪ Promote the squad via AFL and SANFL media networks</li> <li>▪ Update relevant social media networks</li> <li>▪ Request feedback from players/parents &amp; coaching staff post championships</li> </ul>	<ul style="list-style-type: none"> <li>▪ Competitive at AFL National Championships</li> <li>▪ Training/activity schedule distributed to key stakeholders prior to program</li> <li>▪ Players compliant with Smartabase use</li> <li>▪ Collated feedback distributed to key program stakeholders</li> </ul>
SA U16 State Team	<ul style="list-style-type: none"> <li>▪ Administrative support of the State U16 Program</li> <li>▪ Attend match day and assist team and support staff with on and off-field matters</li> </ul>	<ul style="list-style-type: none"> <li>▪ Competitive against nominated opposition</li> <li>▪ Regular media updates</li> <li>▪ Collated feedback distributed</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Maintain database of player contact information</li> <li>▪ Promote program via SANFL media networks</li> <li>▪ Update relevant social media networks</li> <li>▪ Request feedback from players/parents &amp; coaching staff post conclusion</li> </ul>	to key program stakeholders
SANFLW	<ul style="list-style-type: none"> <li>▪ Assist in talent distribution of players across SANFLW club lists</li> <li>▪ Share relevant information pertaining to State U18 players with SANFL Clubs</li> <li>▪ Assist in the promotion of the league via SANFL media networks</li> <li>▪ Update relevant social media networks</li> <li>▪ Contribute to the collection of player feedback at the conclusion of competition via SANFL player survey</li> </ul>	<ul style="list-style-type: none"> <li>▪ State U18 players being monitored in the competition and supported</li> <li>▪ Female talent program understanding enhanced by promotion through the various media networks</li> <li>▪ Statistical data collated at the conclusion of the program</li> </ul>
Adelaide Footy League	<ul style="list-style-type: none"> <li>▪ Liaise with Adelaide Footy League staff re: match scheduling</li> <li>▪ Identify strategies to prevent program clashes with SANFL Talent Pathway programs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Where possible, ensure that schedules are considerate of each other and the demands on State Academy members</li> </ul>
SANFL Juniors	<ul style="list-style-type: none"> <li>▪ Understand the participation base in the metropolitan area through the SANFL Juniors competition</li> <li>▪ Support and assist in fostering the link between SANFL clubs and the female underage teams within their development zones</li> <li>▪ Contribute insights into the ongoing construct of underage competitions</li> </ul>	<ul style="list-style-type: none"> <li>▪ Support and liaise with SANFL clubs with updated data re: club participation in their zone prior to season commencing</li> <li>▪ Well understood talent pathways from Community Club to SANFL Club</li> </ul>
Affiliated Leagues	<ul style="list-style-type: none"> <li>▪ Maintain database of leagues providing female football competitions across the state</li> </ul>	<ul style="list-style-type: none"> <li>▪ Compiled reports of club participation outside Adelaide metropolitan area</li> </ul>
Statewide Super Shield – U15 & U17 Girls (Aug-Sept)	<ul style="list-style-type: none"> <li>▪ In collaboration with Talent Manager-Female Programs, work with SANFL Club staff to successfully implement teams – meet with clubs individually prior to competition commencement</li> <li>▪ Support SANFL Clubs with identification initiatives for regional athletes and their inclusion in SANFL programs</li> <li>▪ Maintain database of player contact information</li> <li>▪ Promote program via SANFL media networks</li> <li>▪ Update relevant social media networks</li> <li>▪ Assist in the review of program with clubs, players, parents</li> </ul>	<ul style="list-style-type: none"> <li>▪ Most talented underage players are playing in the competition</li> <li>▪ Meet with all clubs prior to program commencement</li> <li>▪ Regular media updates</li> <li>▪ Collated SANFL club and player/parent feedback at conclusion of program</li> </ul>
AFL Club Next Generation Academies	<ul style="list-style-type: none"> <li>▪ Work in collaboration with Talent Manager – Female Programs and SANFL clubs in liaising with Crows and Power staff re: respective NGA programs</li> <li>▪ Maintain database of player contact information</li> <li>▪ Assist in the education of players/parents re: zoning and NGA eligibility</li> <li>▪ Promote program via SANFL media networks</li> <li>▪ Update relevant social media networks</li> </ul>	<ul style="list-style-type: none"> <li>▪ All SANFL club Talent Shield players receive correspondence from the SANFL Talent Department and their SANFL club re: NGA zoning and eligibility</li> <li>▪ Attend sessions at either club to ensure players understand the connection with the AFL club and the talent pathway</li> </ul>

Women's Football sub-committee	<ul style="list-style-type: none"> <li>▪ Attend monthly meetings</li> <li>▪ In collaboration with the Talent Manager – Female Programs, provide updated reports for the group</li> <li>▪ Assist in the progressive planning of the group to improve and promote female football talent in the state</li> </ul>	<ul style="list-style-type: none"> <li>▪ Monthly reports tabled at each meeting</li> </ul>
Coaching	<ul style="list-style-type: none"> <li>▪ In collaboration with Talent Manager-Female Programs, encourage more females to coach our game (both male and female teams)</li> <li>▪ In collaboration with Talent Manager-Female Programs, ensure that State underage coaches are level 2 accredited or in the process of achieving desired accreditation</li> </ul>	<ul style="list-style-type: none"> <li>▪ State coaches are or in the process of becoming level 2 accredited</li> <li>▪ SANFLW players are actively involved in SANFL club Talent Shield squads</li> </ul>
Equipment	<ul style="list-style-type: none"> <li>▪ Stocktake of match, training, coaching and medical items required in the State programs annually</li> </ul>	<ul style="list-style-type: none"> <li>▪ Itemised report completed in October each year</li> </ul>

### REQUIRED BACKGROUND

#### Qualifications

- Relevant tertiary qualifications highly desirable
- Drivers Licence
- DHS Working with Children Clearance
- First Aid

#### Essential Criteria

- An empathy and understanding of Australian Rules football at various levels
- Excellent interpersonal and teamwork skills
- Excellent written and verbal communications

#### Desirable Criteria

- Experience in working with children in a school and/or sporting environment
- Coaching and/or teaching experience
- Ability to work outside of normal working hours
- Knowledge of the SANFL and SANFL Club zone structure

#### Skills and Knowledge

- Strong administration and planning skills
- Advanced computer literacy, experience in Microsoft Office programs
- Highly organised