

Position title	#U-Turn Aboriginal Youth Support Trainee	Reference	AYSW-#U-T-NHUL-EARO
Reporting to	Program Manager #U-Turn	Location	Nhulunbuy
Division	East Arnhem Regional	Section	Youth Services
Approved	EM Community Care and Access	Date	02/08/2019
Comments: Please note that this position may require flexibility to work outside of normal hours			

Organisation Statement

Anglicare NT is a respected provider of quality human services across urban, regional and remote areas of the Northern Territory. We demonstrate our values of Hope, Kindness, Respect, Fairness and Integrity through strength-based and trauma informed practice, cultural respect, child safety, social justice, community development and partnerships. Anglicare NT was formed by the Anglican Diocese of the NT to respond to the social needs of our diverse communities.

Purpose of the Position

You will be employed in a youth support and engagement capacity to support Aboriginal & Torres Strait Islander young people 8 – 17 years at risk of, or currently involved in the youth justice system to participate in individual and group work activities. In this role you will also be supported to undertake relevant training, whilst you work. You will uphold the values of Anglicare NT and provide quality services within the scope of the position and associated delegations.

Selection Criteria

Position Specific Requirements

1. The minimum qualification required is completed secondary education to a Year 10 School Certificate or equivalent. Previous experience is not required for this role, but you will have a passion for supporting young people to meet their full potential.
2. Willingness to successfully complete a Certificate qualification in youth work and/or other health and wellbeing related opportunities.
3. Demonstrated knowledge and understanding of Aboriginal and Torres Strait Islander cultures and have established links with your local community.
4. Demonstrated knowledge of wellbeing and youth issues relevant to Aboriginal and Torres Strait Islander young people and communities.
5. Able to work effectively as part of a team as well as autonomously.
6. Sound interpersonal, communication and organisational skills.
7. Demonstrated commitment to working respectfully with Aboriginal & Torres Strait Islander people and people from culturally and linguistically diverse backgrounds, communities, staff and Aboriginal Controlled Organisations.

General Criteria

1. Demonstrated commitment to work respectfully and inclusively with Aboriginal and Torres Strait Islander and culturally and linguistically diverse people.
2. Demonstrated adherence to legislation, policies and procedures and a commitment to EEO, WHS, risk management and quality improvement practices.
3. Northern Territory Working with Children Clearance (Ochre Card).
4. National Police Criminal History Report (less than three months old) with acceptable outcome.
5. Ability to meet 100-point ID and additional visa / overseas work compliance measures.
6. Northern Territory Driver's Licence.
7. First Aid Certificate (or willingness to obtain within agreed timeframe).

Key Responsibilities

1. Traineeship Program

With guidance and support from the Program Manager #U-Turn, you will successfully complete a Certificate in Youth Work or other related training whilst undertaking the Youth Support Worker role. Throughout the Traineeship, it is a requirement that both satisfactory academic progress and performance be maintained as a condition of continued employment in this

position. Academic progress will be monitored through the trainee's academic transcripts, along compliance with the relevant codes of conduct.

- Consistently attend, actively engage and meet requirements, as outlined in the course program
- Engage in relevant training, professional development and other learning activities.
- Engage in regular supervision as provided by the Program Manager.
- Contribute to the development and implementation of a work plan.
- Work under the guidance of the #U-Turn team and East Arnhem Regional Office.

2. Youth stakeholder engagement activities

- Under the guidance of the Program Manager, engage with relevant internal and external stakeholders to ensure young people and community needs are considered in the development and implementation of program activities.
- Develop relationships and engage with Aboriginal & Torres Strait Islander young people and communities from regional or remote communities in the NT.
- Plan and undertake youth support & engagement promotion activities with Aboriginal & Torres Strait Islander young people and communities.
- Represent #U-Turn & East Arnhem Regional Office, plan activities and engage with young people at community events (i.e. NAIDOC Week, National Aboriginal & Torres Strait Islander children's day, Youth week).
- Liaise with internal Anglicare NT, headspace Darwin and headspace Katherine staff.
- Support the Program Manager in the establishment and engagement of group work.

General Requirements

- Comply with Federal, NT and Local Government legislation, regulations, permits and / or by laws.
- Adhere to delegations, code of conduct, policies, procedures and general conditions of employment.
- Work within contract, program / project parameters and scope of practice.
- Comply with program guidelines, work plans, budget, data and reporting requirements.
- Comply with WHS requirements – remain vigilant and contribute to a safe working environment.
- Embrace organisational values, work cooperatively and help sustain a respectful workplace.
- Support and mentor work colleagues by sharing your skills, knowledge and strengths.
- Help implement our Reconciliation Action Plan and build an inclusive and culturally competent workforce.
- Maintain confidential client, staff and organisational information in line with requirements.
- Keep up to date with workplace communications, staff meeting records and the intranet.
- Contribute to planning, evaluation and continuous quality improvement activities.
- Participate in supervision, performance reviews and undertake approved training.
- Maintain attendance, payroll and leave records in accordance with procedures.

Delegation of Authority

As per Board approved Delegation of Authority Schedule and aligned position classification (noting content will updated from time to time).